

SIPLab Undergraduate Research Credit Syllabus

Undergraduate students have the opportunity to participate in research for academic credit during the summer term to develop research skills and critical thinking. Students will work under the supervision of a research team member at SIPLab on an ongoing research project.

General Expectations

1. **Time Commitment:** Students must meet the weekly time expectations based on credit hours. For each research credit hour, students are expected to dedicate 3-4 hours per week, on average, to their research tasks. For example:
 - 1 credit hour: 3-4 hours/week
 - 2 credit hours: 6-8 hours/week
 - 3 credit hours: 9-12 hours/week
2. **Communication:** Students are expected to communicate in a timely and professional manner on Slack and/or Email.
3. **Deliverables:** Deliverables may vary based on your project but typically include:
 - Well-commented code
 - Finalized data or processed datasets with README files
 - A written report outlining your work

Ensure your work is well-documented so that others can seamlessly continue from where you left off without needing to redo or reverse-engineer your contributions. Make sure to discuss the expected deliverables of your project with your mentor at the beginning of the semester. These should be submitted before your end-of-semester interview.

All work must be completed by 5pm on the Tuesday of finals week (July 29, 2025 for summer 2025) to be considered for your grade!

Grading Breakdown:

Component	Description	Weight
Time Commitment & Reporting	meet required weekly research hours, reported via Notion form with brief description of time spent (proportionally graded: i.e., time spent/time required * 55%)	55%
Weekly Attendance	Attend group or one-to-one meetings and discuss progress (proportionally graded: weeks attended/(total weeks - 2))	20%
Deliverables	Submit code, data, reports, and documentation	15%

	(subjectively graded for how well it meets guidelines above)	
End-of-Semester Interview	Final 15–30 minute discussion with your mentor about progress and plans (all or nothing)	10%

Grading scale:

Grade	A	B	C	D	F
Percentage	$\geq 90\%$	80 – 89%	70 – 79%	60 – 69%	$\leq 59\%$

Please feel free to contact Dr. Chris Rozell with any questions or concerns at crozell@gatech.edu.

Sign here to acknowledge you have read and agree to course policies:

Signature

Date